

UNIVERSITY OF NORTH TEXAS
DEPARTMENT OF WORLD LANGUAGES, LITERATURES & CULTURES
GERMAN 1020

REQUIRED WORK TEXT PACKAGE (including iLrn and SAM Workbook):

Moeller, Adolph, Hoecherl-Alden, & Berger. Deutsch heute. (10th ed.) Heinle.

Vol. 1 (continued) and 2.

(Please note that electronic textbook versions are not acceptable for classroom use)

OPTIONAL GRAMMAR AID: Zorach & Melin, English Grammar for Students of German also available at the UNT bookstore.

The Department of World Languages, Literatures and Cultures offers **FREE** tutoring for students of German 1010-2050. The tutoring services are offered MWF 9:30 -11 am and TR 11am -12 pm in room 108.

COURSE PREREQUISITE:

The prerequisite for this course is the successful completion of German 1010 or the equivalent.

COURSE DESCRIPTION AND OBJECTIVES:

This course, the continuation of German 1010, expands on the student's understanding, speaking, reading and writing in German. The main focus of this course is to build a strong foundation in the language by emphasizing vocabulary and pronunciation, grammar, listening comprehension, reading, and writing. The main emphasis will be on classroom interaction, so students are urged to attend class regularly, to be on time, and to be prepared.

WHAT CAN YOU EXPECT FROM THIS COURSE?

You can expect to encounter and to work on mastering basic communication skills in German and to acquire an understanding of the German culture. This is a communicative, student-centered course, which means that you will interact a great deal with your classmates. Acquiring a foreign language requires much practice and repetition.

REQUIREMENTS FOR THIS COURSE:

- 1 **HOMEWORK / SAM WORKBOOK ASSIGNMENTS** will be given regularly. The homework may be a written and/or an oral preparation. Written assignments will be due at the beginning of class on the assigned due day. On some occasions, written assignments will be collected and checked by your instructor; on other occasions the material assigned will be discussed and corrected in class. Your written homework must be neat and legible. Your answers should be written in complete sentences, unless the instructor specifies otherwise. Please use double space so that comments or corrections can be more easily inserted. Underline or highlight any key or featured words. Please do not use red pen or pencil. Homework will not be accepted after the beginning of the class for which it has been assigned and must be submitted in person by you. Assigned pages from the SAM workbook must be removed from the Work Text and stapled before turned in to the instructor.

- 2 **OPEN LAB** assignments are due on Monday every week. The purpose of the Open Lab component is to review and reinforce the material in the **Chapters 5-8** of the textbook, according to the schedule that is taught in the course. You have the opportunity to practice your speaking skills and to drill the vocabulary and grammar in the context of what has already been taught in class. In addition, the Open Lab is designed to offer you more exposure to German culture with the use of multi-media aids, including online videos, working with German web sites, and familiarizing yourself with the computer software programs available on the iLrn website. Note that NO late Open Lab assignments will be accepted. Specific explanations on how to access the Open Lab assignments online will be provided by the instructor and posted on Blackboard.
 - **Feedback** regarding the open lab will be made available to the students from the teaching assistants during their office hours. Only specific questions related directly to the open lab e.g. speaking assignments, etc. will be discussed during these office hours. Please address any other questions you might have to **your instructor, the departmental tutor, or to the coordinator.**

- 3 **ORAL EXAMS** will be given twice in the semester. One will consist of a group interview on pre-assigned topics covered in the course. The other will be based on questions prepared by the class in advance. Detailed guidelines on the oral exams will be provided by the instructor and posted on Blackboard.

- 4 **QUIZZES** will be given at least once a week. It is therefore imperative that you keep up with your studies on a daily basis. The quizzes will cover the material currently being studied and will be announced. Note: There will be NO make-up quizzes.

5 **UNIT TESTS** will cover vocabulary and grammar structure of all material studied through the last class before test day. Any additional material, which your instructor may supply from sources outside your textbook, may be tested on quizzes or exams. All tests will be announced and will include: 1) listening comprehension, 2) vocabulary (*Vokabeln 1 & 2*), 3) grammar, 4) writing, 5) reading, and 6) culture. Tests will reflect everything covered in class or assigned as homework. Note that you may not leave the classroom during the test. There will be NO make-up tests unless cleared with the instructor (for details, see Attendance below).

During test and/or quiz sessions students are required to remain in class until completely finished with the exam. Under no circumstances will a student leave class and return to finish the exam. No small translators or dictionaries are permitted. No sunglasses will be permitted to be worn. Caps may be only worn with the brim facing backwards. According to the UNT Student Guidebook page 19: "cheating on examinations and quizzes is dishonest." Please refer to the Student Guidebook for a complete description of cheating and plagiarism. The mere suspicion of cheating will be grounds for receiving a zero on any examination, paper, or project.

6 **THE FINAL EXAM** will be comprehensive. Taking the Final Exam is mandatory to receive a passing grade in this course.

7 **REGULAR ATTENDANCE** is required. **Repeated unexcused absences and tardiness will affect your grade significantly.** Three tardies is the equivalent of one absence. Leaving class before the end of the period will be considered an absence. You are allowed a maximum of three (3) absences, whether excused or unexcused, without penalty. After three absences, your attendance grade will suffer in percent. After the twelfth absence, you will receive a failing grade for the entire class. Excused absences are only: A.) illness with doctor's documentation, B.) official university sponsored activities, and C.) the observance of certain religious holidays (see University Class Attendance Regulations in the UNT Policy Manual <http://policy.unt.edu/policy/15-2-5> for details). If your absence is excused, you may take an exam at a later time agreed to by the instructor. As to homework and quizzes, if your absence is excused because of A or B, your NEXT homework/quiz grade will count double. If your absence is excused because of C, you can turn in any assignment/take a quiz at a later time agreed to by the instructor. If your absence is not excused, you will receive a grade of zero (0) for any homework assignment due that day and/or for any quiz/exam given that day.

8 **CLASS PARTICIPATION** is an essential foundation for learning a language. Consistent and constructive participation is expected from all students. Attendance is

critical in such a course, as progress suffers when assignments and daily contributions to class work falter. There will be varying amounts of repetition of the drills from your textbook and from supplementary material. Repetition and creativity are essential in language study, and this course is planned and organized to supply both. Worksheets reflecting the material currently taught will be used to enlarge your vocabulary and to help you to better master the language. Material covered on the worksheets may be included on quizzes and tests. Cellular phones **MUST** be switched off and kept out of sight. If it is visible to the instructor, you will receive a **ZERO** grade for participation on that day. The use of laptop computers in class is not allowed. Moreover, if you need to leave the classroom during class, let the instructor know the reason for leaving, otherwise you will receive a **ZERO** grade for participation on that day as well.

9 **GRADING POLICY:** Your grade in this course is based on your scores earned throughout the semester. Regular attendance and active participation during the class period are reflected positively in your final grade. Your final grade will be determined as followed:

1	Attendance & <i>active</i> class participation.....	10%
2	Daily homework.....	8%
3	SAM Workbook assignments.....	7%
4	Grade received for the Open Lab Assignments.....	10%
5	Oral Exams (2 x 5%).....	10%
4	Quizzes	10%
5	Unit tests (3 x 10%).....	30%
6	Final exam	15%

GRADE DISTRIBUTION:

A = 100 – 90%
 B = 89.9 – 80%
 C = 79.9 – 70%
 D = 69.9 – 60%
 F = 59.9 – 0%

ACCEPTABLE STUDENT BEHAVIOR:

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.deanofstudents.unt.edu

SEXUAL DISCRIMINATION, HARRASSMENT, & ASSAULT:

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs:

http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT's Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648. You are not alone. We are here to help.

SPECIFICALLY FOR TAMS STUDENTS: If you are absent for any reason, you are required to file an absence report with Dr. Donna Fleming of the TAMS Academic Office. You must complete the "Absence Form" on the TAMS Academic Website. In addition, as your professor, I will send periodic attendance reports to the TAMS Academic Office. TAMS students are not allowed the use of computers in the classroom.

POLICY ON CHEATING AND PLAGIARISM: Cheating and plagiarism are serious matters. The usual penalties for these offenses include failure for the assignment, failure in the course, and a written report to the Dean of Students.

EXTRA CREDIT: You can receive extra credit points, which will be added to your participation grade for the following activities:

- Time spent in the Foreign Language Lab, Lang 105, on a voluntary basis will be used for extra credit. For each complete hour you spend in LB 105 you will receive extra credit that will be used towards your participation grade. Be sure you document your work on the sign-up sheet at the lab attendant's counter.
- Attend the German Film Series in the Foreign Language Building. Sign in at each screening you are able to attend.
- Attend and sign in for on- and off-campus activities related to German culture (lectures, festivals, etc.) officially sponsored by the German faculty, the German Club, or by Delta Phi Alpha, the National German Honor Society.
- Attend and sign in for the biweekly *Gesprächsrunde* and/or monthly *Stammtisch*, events sponsored by the *Deutschklub*.

STRATEGIES FOR SUCCESS AND HELPFUL STUDY HINTS:

- Lab tapes and computer exercises found in the language lab (Lang. 105) will provide you with an invaluable opportunity to improve your performance skills in German.
- Learn each lesson by going over the drills mentally, reviewing carefully the material covered in class before writing a homework assignment. Reading aloud at home can be very profitable as it reinforces important points such as sentence structure, pronunciation, and “sentence melody” (intonation). You should mark stressed syllables in reading passages to help practice correct pronunciation. Check your assignment with the book drills for accuracy.
- Another study alternative is practicing with the web exercises found on the web site: www.cengage.com/german/deutschheute that have been specifically designed to coincide with Deutsch heute (10th ed.).
- UNT has launched the campaign - “Succeed at UNT”- to provide students with consistent student success messages, and user-friendly, accessible links to student support services. In the following are the six focused messages:
 1. Show Up
 2. Find Support
 3. Take Control

4. Be Prepared
5. Get Involved
6. Be Persistent

To better familiarize yourself with this service go to www.succeed.unt.edu

RELIGIOUS HOLIDAYS:

In accordance with Section 51.911 of the Texas Education Code, UNT will allow a student who is absent from class for observance of a religious holy day to take an examination or complete an assignment scheduled for that day within a reasonable time. Students are required to file a written request with each professor within the first 15 days of the semester to qualify for an excused absence. A copy of the state rules and procedures regarding holy days and the form for notification of absence from each class under this provision are available from the Registrar's Office.

EMERGENCY NOTIFICATION & PROCEDURES:

UNT uses a system called Eagle Alert to quickly notify you with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The system sends voice messages (and text messages upon permission) to the phones of all active faculty staff, and students. Please make certain to update your phone numbers at www.my.unt.edu. Some helpful emergency preparedness actions include: 1) ensuring you know the evacuation routes and severe weather shelter areas, determining how you will contact family and friends if phones are temporarily unavailable, and identifying where you will go if you need to evacuate the Denton area suddenly. In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

AMERICAN WITH DISABILITIES ACT COMPLIANCE:

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to

deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

STUDENT PERCEPTIONS OF TEACHING:

The Student Perceptions of Teaching (SPOT) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SPOT to be an important part of your participation in this class.

TENTATIVE OUTLINE GUIDE

GERMAN 1020 Spring 2018

PLEASE NOTE THERE WILL BE NO RIGID ADHERENCE TO THIS SCHEDULE, SHOULD THE CLASS NEED MORE TIME FOR SOME SECTIONS AND LESS TIME FOR OTHER SECTIONS.

Woche	Inhalte	Aufgaben
WEEK 1 Jan. 16 – 19	Introduction to the course, <input type="checkbox"/> Kapitel 5: Bausteine für Gespräche & Grammatik (194-198)	
WEEK 2 Jan. 22 – 26	Kapitel 5: Continue Bausteine für Gespräche & Grammatik (194-198)	Quiz
WEEK 3 Jan. 29 – Feb. 02	Kapitel 5: Zum Lesen & Grammatik (199-206)	Quiz
WEEK 4 <input type="checkbox"/> Feb. 05 – 9	Kapitel 5: Finish the chapter, Wiederholung & Zusammenfassung (210-213)	Prüfung I
WEEK 5 Feb. 12 – 16	Kapitel 6: Introduction to the chapter, Bausteine für Gespräche & Grammatik (216-235)	Quiz
WEEK 6 Feb. 19 – 23	Kapitel 6: Continue Bausteine für Gespräche & Grammatik (236-238)	Quiz
WEEK 7 <input type="checkbox"/> Feb. 26 – Mar. 02	Kapitel 6: Zum Lesen & Grammatik (239-242)	Quiz
WEEK 8 <input type="checkbox"/> Mar. 05 – 09	Kapitel 6: Finish the chapter, Wiederholung & Zusammenfassung (246-249) Kapitel 7: Bausteine für Gespräche & Grammatik (268)	Prüfung II
WEEK 9 Spring Break		
WEEK 10 <input type="checkbox"/> Mar. 19 – 23	Kapitel 7: Continue Bausteine für Gespräche & Grammatik (269-273)	Quiz
WEEK 11 Mar. 26 – Mar. 30	Kapitel 7: Zum Lesen & Grammatik (274-279)	Quiz
WEEK 12 <input type="checkbox"/> Apr. 02 – 06	Kapitel 7: Finish the chapter, Wiederholung & Zusammenfassung (284-287)	Prüfung III
WEEK 13 Apr. 09 – 13	Kapitel 8: Bausteine für Gespräche & Grammatik (302-306)	Quiz
WEEK 14 Apr. 16 – 20	Kapitel 8: Continue Bausteine für Gespräche & Grammatik (306-310)	Quiz
WEEK 15 Apr. 23 – 27	Kapitel 8: Zum Lesen & Grammatik (311-316)	
WEEK 16 (Pre-finals week) April 30 – 03 May 8 Reading Day	Kapitel 8: Wiederholung & Zusammenfassung (320-323)	

AGREEMENT:

I HAVE FAMILIARIZED MYSELF WITH THE SYLLABUS, THE ATTENDANCE POLICY, AND OTHER INFORMATION ABOUT MY GERMAN COURSE.

PRINTED NAME_____ **DATE** _____

COURSE: GERMAN 1020 SECTION _____

THE COURSE SYLLABUS CAN BE DOWNLOADED AT THE FOLLOWING WEBSITE:

<http://worldlanguages.unt.edu/undergraduate-programs/german>